

**NEW JERSEY DEPARTMENT OF CORRECTIONS
WHITTLESEY ROAD
P.O. BOX 863
TRENTON, NJ 08625**

NOTICE OF JOB VACANCY

TITLE: Crew Supervisor Repairers	SALARY RANGE: \$48,056.98 - \$67,611.10	POSTING NO.: 278-24	ISSUE DATE: 7/12/2024 CLOSING DATE: 7/26/2024
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LOCATION: Central Office, Maintenance Unit – Trenton, NJ

THIS POSTING IS ONLY OPEN TO THE FOLLOWING:

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| <input type="checkbox"/> Current Department of Corrections employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions | <input type="checkbox"/> State employees who are permanent in a competitive title or a Civil Service Commission-approved non-competitive title. Subject to current promotional and hiring restrictions | <input checked="" type="checkbox"/> Interested individuals who meet the stated requirements |
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JOB DESCRIPTION

Under the direction of a supervisor in a State department, institution or agency, supervises a group of employees engaged in the overhauling and repairing of machinery and equipment and the maintaining, repairing and reconstruction of buildings and other facilities. Supervises staff and work activities. Prepares and signs official performance evaluations for subordinate staff; does other related work.

NOTE: The preferred candidate will possess painting experience.

REQUIREMENTS

REQUIREMENTS: Three (3) years of experience in work involving carpentry, masonry, painting and/or other types of repair and maintenance work.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

BENEFIT(S)*

*Pursuant to the State/Department's policy, procedures and/or guidelines.

Joining the second largest department in the State of New Jersey offers many benefits to acknowledge the hard work, dedication and leadership of staff members. Statewide benefits include:

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| <ul style="list-style-type: none"> • Alternate Work Week available for some positions • Telework available for some positions • Deferred Compensation • Paid Time Off • 13 State Holidays • Health and Life Insurance • Pet Insurance available through certain plans | <ul style="list-style-type: none"> • Flexible and Health Savings Accounts (FSA)/(HSA) • Tuition Reimbursement • Public Student Loan Forgiveness (PSLF) • Up to \$250 in rewards for exercising • Gym membership discounts • Diversity & Inclusion events • Workplace security, health and safety • Incarcerated Person empowerment and rehabilitation |
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APPLICATION INSTRUCTIONS

Please include resume and copy of transcripts (unofficial copies are acceptable), certification(s), and/or license(s), if applicable, in your response. Posting title and number must be included in the subject line of your email. All attachments must be sent in PDF or word format only. Additionally, you must provide your email address. To be considered, responses must be postmarked no later than closing date.

Emailed resumes are to be sent only to:

Civilian.Recruitment@doc.nj.gov

Forward Response To:

Civilian Recruitment – Office of Human Resources
Central Office Regional Personnel Services, Region 6
P.O. Box 863
Trenton, NJ 08625-0863

DEDICATION

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HONOR

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INTEGRITY